**擴大區務會議案件辦理情形表**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **年 度** |  | | **管制編號** | |  | **區/里 別** |  | |
| **案 由** |  | | | | | **提 案 人** |  | |
| **公文文號** |  | |
| **內容說明** |  | | | | | **保存年限** |  | |
| **檔 號** |  | |
| **辦理情形** |  | | | | | | | |
| **承辦人** | | **專員** | | **專門委員** | | **副局長** | | **局長** |
|  | |  | |  | |  | |  |
| **股長** | | **科長** | | **主任秘書** | |
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